



## School to Work Transition Services

### Benefiting Students and Employers

*A collaborative effort of:*

**The Arc of East Middlesex**

**Stoneham High School**

**Reading High School**

**Melrose High School**

**Lynn Vocational Technical Institute**

**North Reading School District**

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## Community Matters

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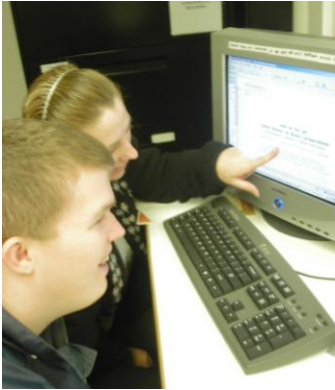
### School to Work Transition Services

*Involving the community in  
a school-to-work program  
meeting the needs of  
students and employers*

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## School to Work Transition Services

### Provided by the Arc of East Middlesex...

- Allow high school students the opportunity to gain work experience before they graduate
- Match the job opening with the appropriate student
- Help the employers provide initial instruction to the student
- Make sure that the employer is satisfied with the work that the student is doing

### Students in the Program are...

- From local High Schools
- Between 16 – 22 years old
- Interested in a broad range of careers
- Reliable and dependable

### Benefits to the employer are...

- Time and money saved on recruiting
- Potential to earn tax credits for employing individuals with disabilities
- Free support from a job coach in training the student
- A valuable school/ community partnership
- Increasing the probability that the students will become productive citizens who are assets to their community
- A highly skilled work-force
- Positive recognition

*School to Work  
Transition Services  
provide job  
experience for high  
school students*

### The employer will provide the students with...

- An opportunity to participate productively in society
- A chance to learn skills in order to live independently
- Increased confidence and self-esteem a person gains from holding a job

*Employers acquire  
hard-working,  
enthusiastic students  
to work for their  
company*

### Jobs held by School to Work students include\*:

- Cashier
- Stocking shelves
- Office assistant
- Cleaning offices
- Customer service
- Kitchen assistant
- Sales



*\* This is a partial list of some of the jobs in which students are employed. We are not limited to this list and welcome any other suggestions for jobs.*